



Property & Liability Resource Bureau

Exhibit Staff Registration Form
PLRB 2018 Insurance Services Expo
April 16-17, 2018
Orlando World Center Marriott Hotel

Please complete and return this form (and payment if necessary) by March 16, 2018

Exhibiting Company \_\_\_\_\_

EXHIBIT STAFF INFORMATION (print clearly)

Table with 8 columns: Fee, First Name, Last Name, Title, City, State, E-mail, Welcome Reception\*. Rows 1-6 with fee options: Free, \$175 or \$250.

Make copies of this page to add additional exhibit staff if you have more than one exhibit space

Optional Reduced-Rate Conference Registration (one per booth space)

Table with 9 columns: Fee, First Name, Last Name, Title, Address, City, State, ZipCode, E-mail. Fee options: \$450 or \$575.

\_\_\_\_\_ Total number of exhibit staff registered minus three complimentary = \_\_\_\_\_ at \$175 Affiliate rate or \_\_\_\_\_ at \$250 non-member rate. Total Charges: \_\_\_\_\_

\*Total Welcome Reception passes = \_\_\_\_\_ at \$100 Affiliate rate or \_\_\_\_\_ at \$150 non-member rate. Total Charges: \_\_\_\_\_

Optional Reduced Rate Conference Registration = \_\_\_\_\_ at \$450 Affiliate rate or \_\_\_\_\_ at \$575 non-member rate. Total Charges: \_\_\_\_\_

Grand Total: \_\_\_\_\_

Payment Method: Check [ ] American Express [ ] Visa [ ] MasterCard [ ] Discover [ ]

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code: \_\_\_\_\_

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

Credit Card Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fax or e-mail completed forms with credit card information to 630-390-2205 or eheflin@plrb.org, or make checks payable to PLRB and mail to: PLRB, Department 4984, Carol Stream, IL 60122-4984. If you have any questions, please e-mail Ella Heflin at eheflin@plrb.org.

**How many employees may staff our exhibit space?**

Three (3) exhibit staff per 10' x 10' space are allowed at no charge. Additional exhibit staff, if necessary, are \$175 per person for Affiliate members and \$250 per person for non-members. **LIMIT OF 3 ADDITIONAL PAID STAFF PER EXHIBIT SPACE. IMPORTANT:** A maximum of three (3) booth staff are allowed in each 10' x 10' space at any given time. Greater numbers may be a distraction to neighboring booths.

**Welcome Reception**

Those exhibit staff who wish to attend the Welcome Reception on Sunday, April 15 from 5:30 p.m. – 7:00 p.m. will be required to pay an additional fee of \$100 per person for Affiliate members or \$150 per person for non-members.

**Can exhibitors attend Claims Conference educational sessions?**

**Half-Price Conference Registration** - Each exhibiting company will get to purchase **one** Claims Conference registration (per booth space) at ½ the regular registration fee, according to your membership. Affiliate members would pay \$450.00 and non-members would pay \$575.00.

You can register additional persons for the entire Conference, including the Welcome Reception and educational sessions held from Monday through Wednesday for a fee of \$895 for Affiliate members and \$1,150 for non-members. On-line registration is available at [www.plrbclaimsconference.org](http://www.plrbclaimsconference.org). Those persons from your company that are registered for the Conference should not be included on this form as exhibit staff. Their Conference badge will admit them into the Expo.

**What Conference events are open to registered exhibit staff?**

All exhibitors are encouraged to attend the General Session, Monday, April 16, 8:00-9:15 a.m. Other Claims Conference events open to exhibitors without additional charge include all coffee services, lunches and breaks on Monday and Tuesday, and Tuesday Reception in the Exhibit hall.